

MINUTES OF THE MONTHLY MEETING
OF THE BOARD OF COMMISSIONERS OF
THE CITY OF BELLE MEADE

OCTOBER 21, 2009

The regular monthly meeting of the Board of Commissioners of the City of Belle Meade convened at Belle Meade City Hall, 4705 Harding Road, Nashville, Tennessee, on Wednesday, October 21, 2009 at 4:00 p.m. Those present were: Mayor Gray Thornburg, Vice Mayor James Hunt, Commissioner Cathy Altenbern, Commissioner Tom Corcoran, Commissioner George Crook, City Manager and Treasurer Beth Reardon, City Recorder Linda Berner, Chief Tim Eads, City Building Official Terry Franklin, Public Works Superintendent George Bartlett, and City Attorney Bob Patterson.

Mayor Thornburg presided over and called the meeting to order. The first item on the agenda was the public hearing. Mayor Thornburg read into the record three letters she received from residents regarding sidewalks in Belle Meade: John Leap, who wanted careful consideration before the Commissioners made a decision on sidewalks, and Allen Anderson and Ann Morgan, who expressed their opposition to sidewalks. Several residents were in attendance at the meeting who spoke in favor of sidewalks: Debra Powell, Gayle Kerr, Charlie Atwood, Doug Jenrath, Dan Thompson, Ann Harmer, and Mike McCoy. Ed Freeman, spokesperson for sidewalks, asked the Board to explain the process of making a

decision regarding sidewalks. Mayor Thornburg stated the Board has explained its plans and procedures in the newsletters and at the monthly meetings several times already, and are currently awaiting a response from the MTAS consultant. She assured the residents that there will be public input. The primary focus of the Board now is to develop its long range financial plan. Much discussion continued regarding the sidewalk issue and the financial planning of the city. There being no more matters for consideration, the Mayor closed the public hearing portion of the meeting.

Mayor Thornburg asked for consideration of the minutes of the regular Commissioners' meeting held September 16, 2009. Vice Mayor Hunt moved for approval of the minutes as corrected and Commissioner Crook seconded the motion. Upon vote, the September minutes were unanimously approved.

Mayor Thornburg recognized Mr. Bartlett for his September 2009 Public Works report, which was reviewed. Mr. Bartlett asked if there were any questions, and there were none.

The Mayor recognized Chief Eads for the monthly Public Safety report, which was distributed to the Commissioners prior to the meeting. The Chief asked if there were any questions, and there were none. It was noted there were 205 traffic citations, thirteen traffic crashes (none resulted in personal injury), nine

arrests, 30 alarm calls, zero burglaries, and sixteen incident reports filed.

The next item of consideration was the request to purchase safety equipment for the police department. The purchase will be paid in part with the Safety Partners Loss Control Matching Grant funds recently received. The request is for collapsible traffic safety cones and rescue first-aid kits for each police vehicle.

Two quotes were received:

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| <u>Galls Police Supply</u> | | |
| 4-traffic cone pack | 16 @ \$89.99 | Total \$1,439.84 |
| Dyna Med Rescue kit | 16 @ \$69.99 | Total <u>\$1,119.84</u> |
| | | \$2,559.68 |
| <u>Chief's Police Supply</u> | | |
| 4-traffic cone pack | 16 @ \$79.99 | Total \$1,279.84 |
| Certified Safety kit | 16 @ \$80.95 | Total <u>\$1,295.20</u> |
| | | \$2,575.04 |

The Chief recommended accepting the Galls bid of \$2,559.68.

Commissioner Altenbern asked if Chief used either of these companies before, and he answered yes. Vice Mayor Hunt made the motion to approve the request, accepting Galls bid of \$2,559.68, and Commissioner Corcoran seconded the motion. Upon vote, the approval was unanimous.

The next item of business was the consideration of increasing off-duty police rates. The Chief conducted a study of ten area agencies to see what they charged for their services. Mrs. Reardon conducted a financial study regarding expenses related to off-duty services. It is their recommendation that the city raise their rates from \$32/hour to \$35/hour, and include an additional

surcharge of \$5/hour when a patrol car is used for traffic control or fixed post security. The surcharge would cover the additional fuel expense plus maintenance, plus provide a safety buffer should fuel rise to higher levels in the future. Commissioner Corcoran made the motion to approve the increase, and Vice Mayor Hunt seconded the motion. Upon vote, the approval was unanimous.

Mayor Thornburg recognized Mr. Bartlett for the Health and Sanitation report, which was distributed prior to the meeting. Mr. Bartlett asked if there were any questions and there were none.

Mayor Thornburg recognized Mr. Franklin for his September 2009 Building/Zoning and Planning reports, which were distributed prior to the meeting. It was noted that nine permits were issued for a total estimated construction cost of \$287,972.03 and eighteen permits were closed out during the month. There were no questions for Mr. Franklin at this time.

The next item of business was the notification of Mrs. Carole Nelson's term expiration for the Board of Zoning Appeal. At Mayor Thornburg's invitation, Mrs. Nelson has graciously accepted another three year term on the Board. Commissioner Altenbern made the motion to appoint Mrs. Nelson for another term, and Vice Mayor Hunt seconded the motion. Upon vote, the approval was unanimous.

Mayor Thornburg noted there were no matters to report for Waste Collection.

The next item of business was the consideration of price quotes for holiday wreaths. Three estimates were obtained for 136 evergreen wreaths with red bows that will be placed on the street signposts and at city hall during the holiday season.

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| Boys Scouts of America-Troop 6 | \$21.00 each |
| Gardens of the BlueRidge.com | \$40.50 each |
| 4WREATHS.com | \$41.95 each |

Mrs. Reardon recommended that the City again purchase the wreaths from the Boy Scouts as they consistently provide nice wreaths that maintain their color for several weeks and are delivered on time. Commissioner Corcoran made the motion to accept the bid from the Boy Scouts for a total purchase price of \$2,856.00, and Vice Mayor Hunt seconded the motion. Upon vote, the approval was unanimous.

The next item of business was the proposal for landscaping for the Walnut Drive Island. This is for Landscape Services, Inc. to enhance the plantings for the island for a total of \$2,380, to be paid from the Beautification Fund. Commissioner Corcoran made the motion to approve the proposal, and Commissioner Altenbern seconded the motion. Upon vote, the approval was unanimous.

Mayor Thornburg noted there were no matters to report for City Communications.

Mayor Thornburg recognized Mrs. Reardon for her September 2009 financial reports, which were distributed prior to the meeting. Mrs. Reardon reported that she has included for the first quarter of the fiscal year, the financial statements for all

the accounts including state street aid and beautification. She offered to answer any questions on the financial statements or investment schedule and there were none. Mrs. Reardon also stated that the auditors were here the last two weeks and are currently working on finalizing the report. After discussion and on motion made by Commissioner Corcoran and seconded by Commissioner Altenbern, the following invoices in excess of \$2,500.00 were approved for payment:

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| Bradley Arant Boulton Cummings | \$ 3,000.00 |
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| Bradley Arant Boulton Cummings | \$ 4,000.00 |
| Bradley Arant Boulton Cummings | \$ 2,000.00 |
| Gibbs Brothers Construction | \$ 4,414.00 |
| Gibbs Brothers Construction | \$ 5,134.96 |
| Gibbs Brothers Construction | \$11,615.68 |
| Landscape Services, Inc. | \$ 4,995.00 |
| Commonwealth Chemical | \$ 4,519.80 |
| Commonwealth Chemical | \$ 5,005.80 |

Mayor Thornburg noted there were no matters to report for Personnel, Facilities, or Legislation.

There being no further business to come before the Commissioners, the meeting was thereupon adjourned at 4:52pm until the next meeting on Wednesday, November 18, 2009 at 4:00pm.

Mayor Gray Thornburg

City Recorder Linda Berner