

MINUTES OF THE MONTHLY MEETING  
OF THE BOARD OF COMMISSIONERS OF  
THE CITY OF BELLE MEADE

MARCH 25, 2009

The regular monthly meeting of the Board of Commissioners of the City of Belle Meade convened at Belle Meade City Hall, 4705 Harding Road, Nashville, Tennessee, on Wednesday, March 25, 2009 at 4:00 p.m. Those present were: Mayor Gray Thornburg, Vice Mayor James Hunt, Commissioner Cathy Altenbern, Commissioner Tom Corcoran, Commissioner George Crook, City Manager and Treasurer Beth Reardon, City Recorder Linda Berner, City Building Official Terry Franklin, Public Works Superintendent George Bartlett, Police Chief Tim Eads, Police Lieutenant Vince Higgins, and City Attorney Bob Patterson.

Mayor Thornburg presided over and called the meeting to order. The first item on the agenda was the public hearing and the Mayor asked if anyone in the audience wished to speak. No one requested recognition and, accordingly, Mayor Thornburg closed the public hearing.

Mayor Thornburg asked for consideration of the minutes of the regular Commissioners' meeting held February 18, 2009. Vice Mayor Hunt moved for approval of the minutes and Commissioner Crook seconded the motion. Upon vote, the minutes were unanimously approved.

Mayor Thornburg recognized Mr. Bartlett for his February 2009 Public Works report, which was reviewed. Mr. Bartlett asked if there were any questions, and there were none.

The next item on the agenda was an update on the design of the stormwater infrastructure project. Mrs. Reardon reported that Mr. Steve Casey, engineer, has reported to her that all the surveying has been completed and he is now writing the bid specifications. At completion, the project will be advertised for bids.

The next item on the agenda was a proposal from Civil & Environmental Consultants, Inc. (CEC) to develop stream monitoring plans as mandated by Tennessee Maximum Daily Load (TMDL) study. CEC will collect existing data on stream impairments, prepare a map showing the watersheds containing the TMDL-listed streams within the City of Belle Meade, and provide a cost estimate for implementing the monitoring plan. Mrs. Reardon, in answer to Commissioner Altenbern's question, stated that this was part of Metro's stormwater mandate from several years prior. She said Mr. Casey is familiar with the City's stormwater plan, does very good work, and is cost conscious. The fee is not to exceed \$2,200. Commissioner Crook made the motion to accept the proposal from CEC and Commissioner Altenbern seconded the motion. Upon vote, the approval was unanimous.

The Mayor recognized Chief Eads for his monthly Public Safety report, which was distributed to the Commissioners prior to the

meeting. The Chief asked if there were any questions related to the monthly report and there were none. It was noted there were 358 traffic citations, two traffic crashes (none resulted in personal injury), thirteen arrests, 35 alarm calls, zero burglary, and one incident report filed. Mayor Thornburg stated that in Detective Tom Sexton's research, he has found many resources for senior citizens. She would like to see that added to the City's new website for information for residents.

Mayor Thornburg recognized Mr. Bartlett for the Health and Sanitation report, which was distributed prior to the meeting. Mr. Bartlett stated the City passed Metro Water & Sewer's discharge sampling tests recently. He asked if there were any questions and there were none.

Mayor Thornburg recognized Mr. Franklin for his February 2009 Building/Zoning and Planning reports, which were distributed prior to the meeting. It was noted that eight permits were issued for a total estimated construction cost of \$486,842.00 and twelve permits were closed out during the month. There were no questions for Mr. Franklin at this time.

The next item of business was the request for closure of an undeveloped street known as Surrey Lane. Mayor Thornburg stated that before the request can be considered, the Board needs the acknowledgment of all contiguous property owners along Surrey Lane. To date, two are missing. She added that the Commissioners cannot pass the Ordinance until all the information has been

received, even though she understands the urgency of the request. Mrs. Vernice Bryan and her son Richard were in attendance at the meeting and stated she has a verbal agreement for the closure from the Glassfords but not the other owner. Mrs. Bryan asked for approval based on contingency of getting the acknowledgments in writing, but the Mayor answered no. Commissioner Altenbern made the motion to defer the item until all acknowledgments are obtained and Vice Mayor Hunt seconded the motion. Upon vote, the deferral was unanimous.

Mayor Thornburg noted there were no matters to report for Waste Collection and Beautification/Landscape.

Mayor Thornburg recognized Mrs. Reardon for her report on City Communications. Mrs. Reardon reported that Jason of Keystone Business Solutions is putting the website together and it should be up in a week for us to review before putting it into production.

Mayor Thornburg recognized Mrs. Reardon for her February 2009 financial reports, which were distributed prior to the meeting. Mrs. Reardon offered to answer any questions on the financial statements or investment schedule, and there were none. After discussion and on motion made by Commissioner Altenbern and seconded by Commissioner Crook, the following invoices in excess of \$2,500.00 were approved for payment:

Bradley Arant Boulton Cummings	\$ 3,000.00
Sammy Gibbs Construction	\$ 9,780.00
Wascon	\$ 5,030.00

Wascon	\$ 4,590.00
J.R. & Associates	\$ 4,166.56

The next item of business was the consideration of a donation to the Friends of Warner Park (FWP). At last month's meeting, Mr. Warner Bass made a proposal regarding the FWP's intent to purchase land adjacent to Warner Park. Vice Mayor Hunt made a motion to defer this matter and Commissioner Corcoran seconded the motion. Upon vote, the motion to defer was unanimously approved.

The next item of business under Personnel was the recognition of Officer Lakisha Bradley, who recently completed a ten week course of study at the Tennessee Law Enforcement Training Academy. Chief Eads stated she graduated on March 13, 2009 and is now a certified police officer. Officer Bradley was congratulated by the Board on her accomplishment.

Mayor Thornburg noted there were no matters for Facilities.

The last item of business was the consideration of several proposed legislations. Ordinance 2009-1, which amends Title 4, Chapter 5 involving travel reimbursement regulations, was up for passage on second reading. Mayor Thornburg asked if there were any questions and there were none. Commissioner Altenbern made the motion to approve the Ordinance on second reading and Vice Mayor Hunt seconded the motion. Upon vote, Ordinance 2009-1 was unanimously approved for passage. Resolution 2009-03, adopting an identity theft policy, will put the City in compliance with the Fair and Accurate Credit Reporting Act. On a motion made by

Commissioner Corcoran and seconded by Vice Mayor Hunt, the approval of Resolution 2009-03 passed unanimously. Resolution 2009-04 recognizes 60 years of service by The Municipal Technical Advisory Service (MTAS). MTAS provides assistance and training to municipalities across Tennessee. On a motion made by Commissioner Corcoran and seconded by Vice Mayor Hunt, the approval of Resolution 2009-04 passed unanimously.

There being no further business to come before the Commissioners, the meeting was thereupon adjourned at 4:30pm.

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Mayor Gray Thornburg

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City Recorder Linda Berner