

MINUTES OF THE MONTHLY MEETING
OF THE BOARD OF COMMISSIONERS OF
THE CITY OF BELLE MEADE

APRIL 20, 2011

The regular monthly meeting of the Board of Commissioners of the City of Belle Meade convened at Belle Meade City Hall, 4705 Harding Road, Nashville, Tennessee, on Wednesday, April 20, 2011 at 4:00 p.m. Those present were: Mayor Gray Thornburg, Vice Mayor James Hunt, Commissioner Cathy Altenbern, Commissioner Ed Freeman, Commissioner Steve Rick, City Manager/Treasurer Beth Reardon, City Recorder Linda Berner, Police Chief Tim Eads, Police Lieutenant Vince Higgins, City Building Official Terry Franklin, Public Works Superintendent George Bartlett, and City Attorney Bob Patterson.

Before the meeting started, everyone stood to recite the Pledge of Allegiance, led by Vice Mayor Hunt.

Mayor Thornburg presided over and called the meeting to order. The first item on the agenda was the public hearing and the Mayor asked if anyone in the audience wished to speak. Mr. Gavin Duke, landscape architect, stated he was interested in a possible ordinance change regarding recreational accessory uses in the zoning code. No one else requested recognition and, accordingly, Mayor Thornburg closed the public hearing.

Mayor Thornburg asked for consideration of the minutes for the March regular meeting. Commissioner Rick made the motion to

approve the minutes as corrected and Commissioner Altenbern seconded the motion. Upon vote, the approval was unanimous.

Mayor Thornburg recognized Mr. Bartlett for his March 2011 Public Works report, which was reviewed. Mr. Bartlett stated he had nothing further to add to his report and offered to answer any questions. The mayor stated the Public Works department has done a great job with all the storm damage. There were no questions for Mr. Bartlett at this time.

The next item of business was the consideration of the estimate to repair potholes on city streets. Gibbs Brothers Construction, who is the City's street maintenance contractor, submitted a proposal for asphalt repairs on various streets, totaling approximately \$12,548. After discussion, Commissioner Rick made the motion to approve the repairs and Commissioner Altenbern seconded the motion.

The next item of business was the discussion of the traffic calming study and safety striping project. The mayor stated that this is a proposal the Commissioners have been reviewing with RPM Transportation Consultants to re-stripe Belle Meade Boulevard from Harding Place down to Warner Park, dedicating one lane in each direction for pedestrian and bicycle traffic only. The Boulevard will soon be repaved, and in addition, the intersection at Page and Belle Meade Boulevard will be re-designed for safety reasons. The representatives from RPM were on hand with visual representation of

the proposal. The mayor further stated that permanent crosswalks will be added on the Boulevard. The bike and pedestrian lanes will be done on a trial basis, and a survey will go out later to gauge the residents' opinions if the dedicated lanes should remain.

Commissioner Freeman stated he is in favor of this proposal, emphasizing the concern for pedestrian safety in the city.

Commissioner Altenbern asked Mr. Bob Murphy of RPM if the width of the lane would accommodate a double baby stroller, and he answered the four foot width should be adequate. Commissioner Freeman stated there should not be that much bike traffic so there may be some flexibility if two single strollers were in the pedestrian lane side by side. Mayor Thornburg asked Mr. Patterson about the city ordinance that prohibits strollers on the Boulevard as well as running two abreast. If this is a test period, how will that ordinance be addressed? Mr. Patterson answered the ordinance can be changed to read "marked lanes", and if there are no "marked lanes" (i.e. the dedicated lanes revert back), then the ordinance would not have to be changed again. The mayor asked Mr. Patterson to make the necessary changes to the ordinance in time for the May meeting. Commissioner Rick moved approval of the new striping pattern for the southern end of the Boulevard, along with the additional crosswalks at the northern end, adding the crosswalk at Harding Place, and the intersection improvements at Page Road.

Commissioner Freeman seconded the motion, and upon vote, the approval was unanimous.

The Mayor recognized Chief Eads for the March Public Safety reports, which were distributed to the Commissioners prior to the meeting. It was noted there were 415 traffic citations issued, 5 traffic crashes, 10 arrests (all driver license offenses), 66 alarm calls, zero burglaries, 4 incidents reports filed, 2 theft reports filed, and 25,464 patrol miles logged. Chief Eads offered to answer any questions. Commissioner Altenbern asked if there has been any interest in the neighborhood watch groups, and Chief answered as of now there are three official watch groups being formed. There were no further questions for Chief at this time.

The next item of business was the consideration of the request to purchase shotguns. The 2010-2011 budget included the purchase of two police shotguns and mounts. The following quotes were obtained:

Franklin Gun Shop	Dickson Sportsman Store	Allen Gun Clarksville
Benelli Super-Nova	Benelli Super-Nova	Benelli Super-Nova
Synthetic Stock/Forearm	Synthetic Stock/Forearm	Synthetic Stock/Forearm
Rifle Sights	Rifle Sights	Rifle Sights
Cost: \$449 each	Cost: \$435 each	Cost: \$460 each

Two shotgun mounts will be needed to secure the shotguns in the patrol vehicles, at a not-to-exceed cost of \$215.00 each and labor to install not-to-exceed \$85 each. This is \$70 more per weapon than the estimated budget due to the dealer used in the past no longer represents Benelli rifles. Chief recommends the low quote

from Dickson Sportsman Store for a grand total of \$1,470.

Commissioner Rick asked if the mounts were included in the original budget request, and the answer was yes. Commissioner Altenbern asked for the age of the shotguns we have now, and Lieutenant Higgins answered that the original Remingtons were purchased in the early 1990s. Vice Mayor Hunt made the motion to approve purchasing the shotguns from Dickson Sportsman Store, and Commissioner Altenbern seconded the motion. Upon vote, the approval was unanimous. Commissioner Freeman asked what was done with the old shotguns, and Chief said they may be able to trade them in. If not, it would be considered city surplus property.

Mayor Thornburg recognized Mr. Bartlett for the Health and Sanitation report, which was distributed prior to the meeting. Mr. Bartlett reported that quite a few pumps needed to be replaced during the month. Also, chemicals have been added to the odor tanks in anticipation of the hot months to come. He had nothing further to add and there were no questions for him at this time.

Mayor Thornburg recognized Mr. Franklin for his March 2011 Building/Zoning and Planning reports, which were distributed prior to the meeting. It was noted that 17 permits were issued for a total estimated construction cost of \$1,802,089, 8 permits were closed out during the month, zero grading/soil disturbance permits issued, and five storm water complaint reports filed. Mr. Franklin had nothing further to add to his report.

The next item of business was the appointment/reappointment of several members to the Municipal Planning Commission, Board of Zoning Appeals, and Board of Building Codes Appeals.

1) Municipal Planning Commission - Commissioner Rick made the motion to defer this item until next month, and Vice Mayor Hunt seconded the motion. Upon vote, the motion to defer was approved unanimously.

2) Board of Zoning Appeals - Vice Mayor Hunt made the motion to re-appoint Brian Smallwood to another three year term, as Chairman, and Commissioner Altenbern seconded the motion. Upon vote, the approval was unanimous.

3) Board of Building Code Appeals - Mayor Thornburg proposed that Mr. Clay Bright be appointed as chairman, and Mr. Eric Stengel and Mr. Johnny Phipps as members. Commissioner Rick will be the Commissioner representative on the board.

Chairman Altenbern made the motion to approve the appointments and Vice Mayor Hunt seconded the motion. Upon vote, the approval was unanimous.

The next item of business was the request to amend the zoning code regarding recreational accessory use. The purpose of the amendment is to revise the zoning code provisions to allow outdoor recreational uses as an accessory to the principal structure. Play structures to include: playhouses, tree houses, elevated play

structures and climbing gyms, basketball goals, volleyball nets, swing sets, jungle gyms, slides, sandboxes, and putting greens. Mr. Duke stated he has been before the Board of Zoning Appeals, and as a result, he proposes this more-specific revision to the code. The mayor stated that this request is very broad, and it would be better to narrow it down to what Mr. Duke's client wants to have on his property. Commissioner Rick asked for time to study the matter closer. Mayor Thornburg made a motion to deny this request for amendment and have Mr. Duke work with Commissioner Rick on a more specific request. Commissioner Altenbern seconded the motion, and upon vote, the request for amendment was denied.

The next item of business, under Waste Collection, was the Consideration of RFP's for trash and recycle collection, and disposal services. The following are the options included in the RFP:

- a) Option 1 - back door, twice/week trash; once/week recycle
- b) Option 2 - back door, once/week trash and recycle
- c) Option 3 - Curbside, once/week trash and recycle
- d) Option 4 - Other - submitted by vendor
- e) Dumpster - empty 3 times week
- f) Recycle container cost (option 1 and 2)

The following is a recap of the bids submitted (per month cost):

	<u>PDQ Disposal</u>	<u>Earth Savers</u>	<u>Clean Earth</u>	<u>BFI</u>
a)	\$29,960.00	\$37,134.00	\$32,690.00	No proposal
b)	\$19,975.00	\$29,762.00	\$28,175.00	No proposal
c)	\$16,962.50	\$22,895.00	\$22,712.50	\$16,675
d)	No proposal	add'1 day \$15/month	2x wk/opt curb recycle \$30,690.00	No proposal
e)	\$875.00	\$888.00	\$720.00	\$595.00
f)	\$17.50	\$22.50	\$20.83	in quote

Waste Management declined to submit a bid. The Mayor stated the first thing to vote on is the vendor and collection option. She then stated that the reason for looking at different options is trash collection is one of the biggest budget items in the city's budget. Mrs. Reardon pointed out that PDQ will require different color bags for trash and recyclables, Earth Savers has a truck that has room for trash that goes to the landfill as well as the recyclables in the same truck, and Clean Earth had different color bags as well. Mayor Thornburg stated that if the commissioners decide to go to once a week pickup instead of the current twice a week schedule, the savings would total approximately \$120,000 per year. Commissioner Altenbern asked if a resident really wanted that second pickup a week, could they pay extra. Mrs. Reardon answered yes, but the resident would have to deal directly with the vendor. The mayor asked what option did the Commissioners think was best, and everyone agreed the curbside option was not good for the city. Commissioner Rick stated he liked option 2, once a week pickup for trash and recycling. Commissioner Freeman made the motion to use option 2 with PDQ Disposal as the vendor with the low bid. Commissioner Altenbern seconded the motion, and upon vote, the approval was unanimous. The next part of the decision was which container to use for recycling. PDQ Disposal has two to choose from: Otto Environmental for \$18.48 each or Rehrig Pacific Co for \$19.17 each. Commissioner Altenbern made the motion to use the

Otto Environmental can, and Commissioner Rick seconded the motion. Upon vote, the approval was unanimous. The last part of the decision was to determine if the city or the resident would pay for the recycle container. After discussion, Commissioner Altenbern made the motion to have the city pay for the first container for those residents who request one, and Vice Mayor Hunt seconded the motion. Upon vote, the motion passed unanimously.

Mayor Thornburg noted there were no matters to report for Beautification/Landscape, and City Communications.

Mayor Thornburg recognized Mrs. Reardon for her March 2011 financial reports, which were distributed prior to the meeting. Mrs. Reardon offered to answer any questions. Vice Mayor Hunt asked if it was difficult for Mrs. Reardon to prepare the financial statement using the new format, and she answered she retypes the figures in the new format from the old spreadsheets. The current software cannot generate the new form, but she will be looking at new software in the next budget year. Commissioner Freeman asked what the "other revenues" was. Mrs. Reardon answered the reason the budget was so high in this category was that it was predicted that the sewer user fee would be implemented this year, but it will not happen until the next fiscal year. There will be a budget amendment to back that line item revenue out of the budget. The other revenues include surplus property sales as well as other miscellaneous items.

After discussion and on motion made by Commissioner Altenbern and seconded by Vice Mayor Hunt, the following invoices in excess of \$2,500.00 were approved for payment:

Bradley Arant Boult Cummings	\$ 3,000.00
RPM Transportation Consultants	\$ 5,679.70
Wascon Inc	\$ 9,535.10
Wascon Inc	\$ 5,124.95
Commonwealth Chemical II	\$ 2,844.75
Commonwealth Chemical II	\$ 4,860.00

The next item of business was the consideration of a donation to the Friends of Warner Parks. Vice Mayor Hunt made the motion to defer this item to the June 2011 meeting of the Board of Commissioners, and Commissioner Altenbern seconded the motion. Upon vote, the deferral was unanimously approved.

The Mayor noted there were no matters to report for Facilities or Personnel.

The following ordinances were listed on the agenda but are not scheduled to be heard on second reading until the May 2011 meeting:

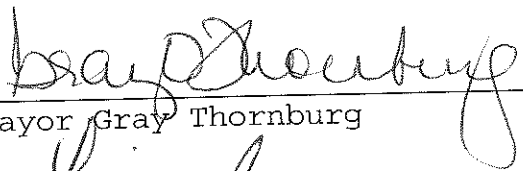
ORDINANCE 2011-1

AN ORDINANCE AMENDING TITLE 12, CHAPTER 1 OF THE BELLE MEADE MUNICIPAL CODE TO ADOPT THE 2006 EDITION OF THE INTERNATIONAL PROPERTY MAINTENANCE CODE

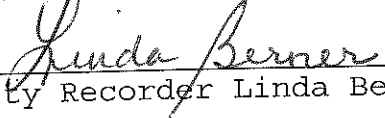
ORDINANCE 2011-2

AN ORDINANCE AMENDING TITLE 12, CHAPTER 1 OF THE BELLE MEADE MUNICIPAL CODE TO ADOPT THE 2009 EDITION OF THE INTERNATIONAL ENERGY CONSERVATION CODE

There being no further business to come before the Commissioners, the meeting was thereupon adjourned at 5:00p until the next meeting on Wednesday, May 18, 2011 at 4:53pm.



Mayor Gray Thornburg



City Recorder Linda Berner