

MINUTES OF THE MONTHLY MEETING
OF THE BOARD OF COMMISSIONERS OF
THE CITY OF BELLE MEADE

JUNE 15, 2011

The regular monthly meeting of the Board of Commissioners of the City of Belle Meade convened at Belle Meade City Hall, 4705 Harding Road, Nashville, Tennessee, on Wednesday, June 15, 2011 at 4:00 p.m. Those present were: Mayor Gray Thornburg, Vice Mayor James Hunt, Commissioner Cathy Altenbern, Commissioner Ed Freeman, Commissioner Steve Rick, City Manager/Treasurer Beth Reardon, City Recorder Linda Berner, Police Chief Tim Eads, Police Lieutenant Vince Higgins, City Building Official Terry Franklin, Public Works Superintendent George Bartlett, and City Attorney Bob Patterson. There were also two residents in attendance as well as a newspaper reporter.

Before the meeting started, everyone stood to recite the Pledge of Allegiance, led by Vice Mayor Hunt.

Mayor Thornburg presided over and called the meeting to order. The first item on the agenda was the public hearing and the Mayor asked if anyone in the audience wished to speak. Mrs. Edee Orr, 1001 Belle Meade Boulevard, voiced her desire for the city to allow baby strollers on Belle Meade Boulevard and asked the Commissioners to reconsider the ordinance that currently forbids their use. Commissioner Rick stated he would like to research the history that

led to that particular ordinance and read any reports associated with it. Mayor Thornburg stated it was her understanding that safety was the biggest factor in implementing the ordinance. Discussion ensued. The Mayor asked if anyone else in the audience wished to speak. No one else requested recognition and, accordingly, Mayor Thornburg closed the public hearing.

Mayor Thornburg asked for consideration of the minutes for the May 18th regular meeting. Commissioner Rick made the motion to approve the minutes as corrected and Vice Mayor Hunt seconded the motion. Upon vote, the approval was unanimous. Mayor Thornburg asked for consideration of the minutes for the special meeting held on May 23rd. Commissioner Rick made the motion to approve the minutes and Commissioner Altenbern seconded the motion. Upon vote, the approval was unanimous.

Mayor Thornburg recognized Mr. Bartlett for his May 2011 Public Works report, which was reviewed. Mr. Bartlett stated he had nothing further to add to his report and offered to answer any questions. Commissioner Altenbern asked what was being done on Westview Avenue by Forsythe Place, and Mr. Bartlett answered they were just patching the street. Vice Mayor Hunt asked about a rough patch of road on Westover, and was told a pipe was being laid in that area. There were no further questions for Mr. Bartlett at this time.

88

The Mayor recognized Chief Eads for the May Public Safety reports, which were distributed to the Commissioners prior to the meeting. It was noted there were 277 traffic citations issued, 13 traffic crashes, 4 arrests (two suspended driver licenses, one evading arrest and possession of alcohol by a minor, and one juvenile citation for curfew violation), 53 alarm calls, one burglary, 5 incidents reports filed, 7 theft reports filed, and 23,908 patrol miles logged. Chief Eads offered to answer any questions. Commissioner Freeman asked if any property was recovered from the burglar who was arrested recently for auto thefts in Belle Meade. Chief Eads answered that there were a few pieces recovered from him the night of the arrest but most of the other items were fenced for drugs. There were no further questions for Chief at this time.

The next item of business was the consideration of the request to purchase a video surveillance system. The system will allow the police department communication staff to monitor the front hallway of city hall (to increase the safety of the staff) and the trash convenience site located in the rear parking lot (preventing unauthorized items from being placed in them). The following quotes were obtained:

Access Control Systems LLC	\$3,973.00
Duncan Security Systems, Inc	\$2,200.00
PowerLink LLC	\$3,200.00

Chief Eads recommends the low bid from Duncan Security Systems, and made note that they are also the current vendor for the panic alert system installed in city hall. Commissioner Freeman asked why this was necessary. Chief Eads answered that with the issues in today's world, if there were to be a problem it would start in the hallway by the offices/payment windows of the city recorder and court clerk. Commissioner Freeman asked if there were incidents in the past and said it would be bold to rob someone right next to a police department. Chief Eads stated that with a government building it is usually not a crime of profit, but rather someone having a problem or disagreement. Commissioner Freeman asked Ms. Berner if there have been problems similar to what the Chief mentioned. Ms. Berner answered yes and Chief elaborated on some cases. Vice Mayor Hunt asked if there were grants available for this, and Chief said none specific that he has found. Vice Mayor Hunt then made the motion to approve the request with the low bid from Duncan Security and Commissioner Rick seconded the motion. Upon vote, the approval was unanimous.

Mayor Thornburg recognized Mr. Bartlett for the Health and Sanitation report, which was distributed prior to the meeting. Mr. Bartlett stated he had nothing further to add to his report.

Mayor Thornburg recognized Mr. Franklin for his May 2011 Building/Zoning and Planning reports, which were distributed prior to the meeting. It was noted that 14 permits were issued for a

total estimated construction cost of \$505,598.00, 10 permits were closed out during the month, zero grading/soil disturbance permits issued, and zero stormwater complaint reports filed. Mr. Franklin had nothing further to add to his report.

The next item of business was the appointment of a new member to the Municipal Planning Commission. Mayor Thornburg made the motion to defer for another month and Commissioner Altenbern seconded the motion. Upon vote, the motion to defer was approved unanimously.

Mayor Thornburg noted there were no matters to report for Waste Collection, Beautification/Landscape, and City Communications.

Mayor Thornburg recognized Mrs. Reardon for her May 2011 financial reports, which were distributed prior to the meeting. Mrs. Reardon offered to answer any questions but there were none.

After discussion and on motion made by Commissioner Rick and seconded by Commissioner Altenbern, the following invoices in excess of \$2,500.00 were approved for payment:

Bradley Arant Boult Cummings	\$ 3,071.40
Gibbs Brothers Construction, Inc	\$ 8,202.82
Gibbs Brothers Construction, Inc	\$ 6,243.76
Local Government Corporation	\$10,466.76
RPM Transportation Consultants, LLC	\$ 8,767.14
Wascom Inc.	\$ 5,413.92
Kerr Brothers	\$24,164.18
Kerr Brothers	\$111,080.00

The next item of business was the consideration of a request to purchase document imaging software. \$10,000 was budgeted for the purchase of this software which will allow users to scan documents with the ability to full text search, redact sensitive information, and add text for reference. This should greatly reduce the volume of paper documents being stored at city hall while maintaining compliance with records retention regulations. The three bids that were obtained are:

Local Government Corp/ImageEase	\$6,093.50
Image Technology Consulting/docStar	\$6,108.00
Computhink/ViewWise	\$8,250.00

Mrs. Reardon recommends the ImageEase software, not only because it is the lowest bid but because Local Government Corp provides and supports the City's accounting and court software programs. In addition to the basic module, ImageEase has a module that will allow the user to electronically pass any of the accounting and court reports directly to ImageEase without printing on paper. This will save a substantial amount of paper with the General Ledger and Payroll reports. The cost for this module is \$1,615.00 which when added to the \$6,093.50 is still below the \$10,000 budgeted amount. Commissioner Altenbern asked if training was provided and who would use this software. Mrs. Reardon answered that training was provided and Linda, Amy, Judy, and herself would have access to this software initially. Commissioner Freeman spoke in favor of the software, saying it would be beneficial to have during Board of

Zoning meetings, etc, to be able to review past meetings and outcomes. Commissioner Altenbern made the motion to approve the purchase of the software from Local Government/Image Ease and Commissioner Freeman seconded the motion. Upon vote, the approval was unanimous.

The Mayor noted there were no matters to report for Facilities or Personnel.

The next item of business was the review of eight pieces of legislation.

ORDINANCE 2011-1

AN ORDINANCE AMENDING TITLE 12, CHAPTER 1 OF THE BELLE MEADE MUNICIPAL CODE TO ADOPT THE 2006 EDITION OF THE *INTERNATIONAL PROPERTY MAINTENANCE CODE*

Deferral from previous meeting stands.

ORDINANCE 2011-2

AN ORDINANCE AMENDING TITLE 12, CHAPTER 1 OF THE BELLE MEADE MUNICIPAL CODE TO ADOPT THE 2009 EDITION OF THE *INTERNATIONAL ENERGY CONSERVATION CODE*

Deferral from previous meeting stands.

ORDINANCE 2011-3

AN ORDINANCE AMENDING TITLE 15-126 OF THE BELLE MEADE MUNICIPAL CODE REGARDING BABY CARRIAGES, STROLLERS, AND BICYCLE-DRAWN CARTS ON BELLE MEADE BOULEVARD

Mayor Thornburg requested that Mr. Patterson draft another ordinance that would delete the part of the code restricting baby strollers on Belle Meade Boulevard. The Mayor then called for a motion on Ordinance 2011-3, but there were no motions. Therefore, the ordinance died for lack of a motion.

ORDINANCE 2011-4

AN ORDINANCE TO FIX THE TAX RATE FOR THE CITY OF BELLE MEADE FOR THE FISCAL YEAR 2011-2012

This ordinance was up for review on second reading, setting the tax rate at \$.229 per \$100 of assessed value. Vice Mayor Hunt made the motion to approve the ordinance on second reading and Mayor Thornburg seconded the motion. Upon vote, the approval was unanimous.

ORDINANCE 2011-5

AN ORDINANCE TO APPROPRIATE FUNDS FOR THE CONDUCT OF THE FUNCTIONS OF THE CITY OF BELLE MEADE FOR FISCAL YEAR 2011-2012

This ordinance was up for review on second reading. Mayor Thornburg made a motion to approve the ordinance then retracted her motion. Commissioner Altenbern then made a motion to defer the ordinance and Commissioner Rick seconded the motion. Upon vote, the deferral was granted unanimously.

ORDINANCE 2011-6

AN ORDINANCE AMENDING TITLE 11 OF THE BELLE MEADE CODE TO SET THE FINES ASSESSED FOR DRIVING IMPROVEMENT SCHOOL

This ordinance will raise the **fine** for a violation of the motor vehicle laws of the City of Belle Meade when a person is ordered by the Belle Meade City Judge to attend the City of Belle Meade Driver Improvement School to \$50. It will also set the **fee** for attending the Belle Meade Driver Improvement School for a person so ordered by another municipal court who chooses to attend our school at \$50. Commissioner Altenbern made the motion to pass this ordinance on first reading and Commissioner Rick seconded the motion. Upon vote, the approval was unanimous.

RESOLUTION 2011-02

A RESOLUTION ESTABLISHING A FEE TO BE CHARGED BY THE CITY OF BELLE MEADE FOR FINGERPRINTING FOR APPLICATION PURPOSES PERFORMED BY THE CITY OF BELLE MEADE POLICE DEPARTMENT

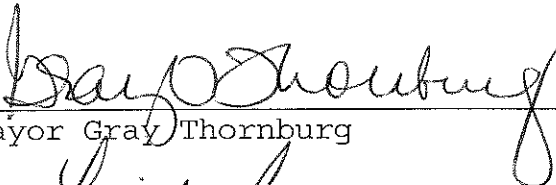
This ordinance will set a fee of \$15 for the first fingerprinting card and \$10 for each additional card. The City reserves the right to waive this fee for its residents and children 17 years of age and under. Chief Eads explained the department gets a lot of request from non-residents for this service which generally takes 20-30 minutes. Vice Mayor Hunt made the motion to approve the resolution and Commissioner Altenbern seconded the motion. Upon vote, the approval was unanimous.

RESOLUTION 2011-03

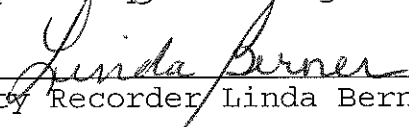
A RESOLUTION AMENDING ORDINANCE 2010-4 TO PROVIDE FOR THE INCREASE OR DECREASE IN THE VARIOUS EXPENDITURE AND REVENUE APPROPRIATIONS AS SET OUT BELOW

Mayor Gray Thornburg made the motion to defer the resolution and Commissioner Rick seconded the motion. Upon vote, the deferral was granted unanimously.

There being no further business to come before the Commissioners, the meeting was thereupon adjourned at 5:00p until the next meeting on Wednesday, July 20, 2011 at 4:00pm.



Mayor Gray Thornburg



City Recorder Linda Berner