

MINUTES OF THE MONTHLY MEETING
OF THE BOARD OF COMMISSIONERS OF
THE CITY OF BELLE MEADE

MARCH 27, 2007

The regular monthly meeting of the Commissioners of the City of Belle Meade convened at City Hall, 4705 Harding Road, Nashville, Tennessee, on Tuesday, March 27, 2007 at 4:00 p.m. Those present were: Mayor George Crook, Vice Mayor Thomas Corcoran, Commissioner Gray Thornburg, City Manager and Treasurer Beth Reardon, City Recorder Dorothy L. Wheeler, City Building Official Terry Franklin, Public Works Superintendent George Bartlett, Chief of Police Timothy Eads, and City Attorney Robert S. Patterson. Also present was Patricia Head Moskal, attorney with the law firm of Boulton, Cummings, Connors & Berry, PLC.

Mayor Crook presided over and called the meeting to order. Mayor Crook explained that it was customary at the meetings of the Commissioners to open the meeting with a public hearing in which the Commissioners would be pleased to hear from any citizens of Belle Meade desiring to speak. No citizens requested recognition and, accordingly, Mayor Crook closed the public hearing.

Mayor Crook asked for consideration of the Minutes of the Regular Commissioners' Meeting held on February 21, 2007. Mayor Crook noted one correction in the minutes. Vice Mayor Corcoran

moved for approval of the Minutes, as corrected. Commissioner Thornburg seconded the motion. Upon vote, the motion was approved.

Mayor Crook asked for consideration of the Minutes of the Special Commissioners' Meeting held on March 7, 2007. Vice Mayor Corcoran moved for approval of the Minutes. Commissioner Thornburg seconded the motion. Upon vote, the motion was approved.

Mayor Crook asked for an update from Public Works on the removal of the small traffic calming islands on Lynnwood Boulevard at Millrace Lane and Webster Lane and traffic calming on Herbert Place. Mrs. Reardon reported a meeting has been scheduled for Friday, March 30, 2007 at 4:00 p.m. with Chief Eads, Mr. Bartlett and herself to meet with the residents of Herbert Place to show them the temporary speed bumps and discuss options for traffic calming. On Lynnwood Boulevard, Chief Eads reported that traffic flow and speed will be monitored following removal of the small traffic calming islands.

Mayor Crook asked for an update on the repair and replacement of damaged concrete curbing at the island on Georgian Place and at the corner of Lynnwood Boulevard and Abbott Martin. Mrs. Reardon reported that she obtained estimates for the work, all of which exceeded \$10,000, and she will proceed with soliciting sealed bids for the repair work.

Mayor Crook recognized Police Chief Eads for his Public Safety report. Chief Eads explained the summary monthly report, which had been distributed to the Commissioners prior to the meeting. It was noted in the report that the Police Department had issued 225 traffic citations during the month of February. There were eight traffic accidents, six of which involved property damage and two of which involved personal injuries. There were 12 arrests, 35 alarm calls for service, one burglary, and three incidents reported for the month. Chief Eads provided an update on the purchase of the new police vehicles and stated that delivery of the new vehicles hopefully would be made within the next two weeks.

Mayor Crook recognized Mr. Bartlett for his Health and Sanitation report. The written report of service calls had been distributed to the Commissioners prior to the meeting. Mr. Bartlett provided an update on the status of the installation of new sewer pumps and the new odor tank on Carriage Hill.

Mayor Crook recognized Mr. Franklin for his Building/Zoning and Planning report. Mr. Franklin replied that he did not have a further report beyond his written report, which had been distributed to the Commissioners prior to the meeting. During the month of February 2007, 13 permits were issued for a total estimated construction cost of \$5,734,474. In addition, three permits were closed out.

Mayor Crook noted there were no matters to report on Waste Collections.

Mayor Crook called for consideration of the request to approve the proposal received from Landscape Services, Inc. in the amount of \$3,978 to install White Pine and Leyland Cypress trees to provide screening along the back property line of City Hall. Mrs. Reardon explained that this expenditure would be paid from the Beautification Fund. Vice Mayor Corcoran moved for approval of the proposal from Landscape Services, Inc. to be paid from the Beautification Fund. Mayor Crook seconded the motion. Upon vote, the motion was approved.

Mayor Crook noted there were no matters to report on City Communications.

Vice Mayor Corcoran asked Mrs. Reardon for her financial report. Mrs. Reardon presented the financial statement for February 2007, which was distributed at the meeting. As reflected on the investment schedule previously distributed to the Commissioners, interest is currently being paid on the funds on deposit in the Local Government Investment Pool at the rate of 5.34% per month. There were three withdrawals from the funds on deposit in the total amount of \$185,000.00, and no deposits.

After discussion and on motion made and seconded, the following invoices in excess of \$2,500.00 were approved for payment:

Johnson Lawn & Landscape, Inc.	\$ 7,641.50
Johnson Lawn & Landscape, Inc.	\$ 13,776.00
Wascon, Inc.	\$ 5,265.00
Boult, Cummings, Conners & Berry, PLC	\$ 4,553.86
Commonwealth Chemical II, LLC	\$ 4,320.00
Commonwealth Chemical II, LLC	\$ 4,320.00
Commonwealth Chemical II, LLC	\$ 5,940.00
Boult, Cummings, Conners & Berry, PLC	\$ 3,000.00
Gibbs Brothers Construction, Inc.	\$ 5,059.54
Civil & Environmental Consultants, Inc.	\$ 2,644.21

Mayor Crook requested a report from Mrs. Reardon on the status of the City Hall building construction. Mrs. Reardon reported that the heavy-duty tile flooring had been installed in the Police Department to repair the concrete flooring. Other than several minor repairs, there were no other matters to report.

Mayor Crook called for consideration of the bids received for the cleaning services contract for City Hall, a summary of which was distributed at the meeting. Mrs. Reardon reported that five sealed bids were received. Based upon Mrs. Reardon's review of the bids, she recommended that the second lowest bid by TM Janitorial, at a monthly bid price of \$1,245, be approved. Mrs. Reardon further recommended the rejection of the lowest bid for the reason that the bid price was so far below the amount previously paid by the City for cleaning services, and that an acceptable level of cleaning services could not be provided at such a low bid price for a new building the size of City Hall. After discussion, Vice Mayor Corcoran moved for approval of the TM Janitorial bid for the cleaning services contract for City

Hall at the bid price quoted. Mayor Crook seconded the motion. Upon vote, the motion was approved.

Mayor Crook called for consideration of the estimates for the installation of gates on the fence enclosing the dumpsters located at City Hall. Mrs. Reardon reported that the estimate was \$2,884.20 by the same company that had installed the other fencing on City Hall property, and that the gates were necessary to control the unauthorized and improper use of the dumpsters. After discussion, Vice Mayor Corcoran moved for approval of the estimate for the installation of the gates on the fence enclosing the dumpsters at the price quoted. Commissioner Thornburg seconded the motion. Upon vote, the motion was approved.

Mayor Crook called for consideration of the appointment of members to the Municipal Planning Commission to fill two vacancies. Commissioner Thornburg moved for the appointment of Bobby Rolfe to serve as a member of the Municipal Planning Commission. Mayor Crook seconded the motion. Upon vote, the motion was approved. Consideration of appointments for the other vacancy on the Municipal Planning Commission and the vacancies on the Board of Zoning Appeals were deferred.

Mayor Crook called for consideration of proposed Ordinance 2007-2 on first reading, amending the City Code adding regulations for the City Hall dumpsters and making it a

misdemeanor for unauthorized or improper use of the dumpsters. City Attorney Bob Patterson explained the provisions of the proposed ordinance. After discussion, Commissioner Thornburg moved to approve proposed Ordinance 2007-2 on first reading. Vice Mayor Corcoran seconded the motion. Upon vote, the motion was approved.

Mayor Crook called for consideration of proposed Ordinance 2007-3 on first reading, amending the City Code regarding the procedures for disposal of surplus personal property owned by the City. Mrs. Reardon explained the provisions of the proposed Ordinance. After discussion, Vice Mayor Corcoran moved to approve proposed Ordinance 2007-3 on first reading. Commissioner Thornburg seconded the motion. Upon vote, the motion was approved.

Mayor Crook announced that the April Meeting of the Commissioners will be held on Wednesday, April 18, 2007 at Belle Meade City Hall, 4705 Harding Road, commencing at 4:00 p.m.

There being no further business to come before the Commissioners, the Meeting was thereupon adjourned.

Mayor George W. Crook

City Recorder Dorothy L. Wheeler